

INTERNSHIP APPLICATION CHECKLIST

Before Applying make sure:

No Incompletes on transcripts

Sufficient Coursework Completed (in order to be an intern)

Signed Dissertation Proposal on file with evidence of IRB submission

Remediation for General and Clinical Comps

Hand in letter verifying Clinic paperwork is current (signed by Don Morgan)

Note: October 15 is the deadline to complete required courses if the chair is to sign off on the internship application

As part of Internship Application:

Send Excel template with internship information to Alicia

Provide addressed, stamped envelope for each letter of recommendation
(self-adhesive envelopes preferred)

Provide addressed, stamped envelope for each site for Part II of APPIC Application
(self-adhesive envelopes preferred)

Provide a filled out Part II, except for the DCT's paragraph and signature.

Also, provide DCT with a list of your strengths and areas for further development.